

Herkimer First United Methodist Church
Safe Sanctuaries
Background Check Form

A background check will be conducted through Trusted Employees as recommended by the Upper New York Annual Conference of the United Methodist Church and their insurer.

This screening will be limited to the following areas only:

Nationwide Criminal Record Search
Nationwide Sex Offender Database Search
Social Security Trace

For confidentiality purposes, the appointed clergy will oversee this process. The background check shall be performed after every two (2) years of service and at the beginning of service and after a break in service of one or more years. Upon clearance status from Trusted Employees, the background check form and Report Summary will be destroyed or returned to the applicant upon request. (please circle one: destroy or return)

(Please Print)

First Name _____ **Middle Initial** _____

Last Name _____ **Phone:** _____

Date of Birth _____

Social Security Number _____

Address _____

Email: _____

Signature _____ **Date** _____

By signing above, you acknowledge that in connection with your desire to partner in ministry as a volunteer with children or youth of the Herkimer, you authorize the Herkimer FUMC to conduct a criminal background check limited to the areas listed above as set forth by the Safe Sanctuaries Policy of the Herkimer FUMC, the Upper New York Annual Conference Minimum Standards, and the resolution adopted by the UMC General Conference of April 1996.